



# Universal Teller

## Description

The Universal Teller provides personalized banking services by performing all teller functions as well as those of a personal banker while maintaining friendly and positive relationships with customers and coworkers. Responsibilities Include:

Operate a teller drawer to assist customers and bank personnel in lobby or drive up. Promptly and professionally answer incoming calls and route calls appropriately. Cross-sell products and services aligning with customer needs. Onboard customers in accordance with the bank's program.

## Qualifications

- Minimum six months of experience in cash handling and minimum one year in a customer contact/sales position or equivalent preferred.
- High school degree or equivalent.
- Must be available to work all shifts (including Saturdays).

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## About the Company:

First Eagle Bank is an entrepreneurial, independent bank, offering a complex range of commercial and personal banking services in the Chicagoland area. We are focused on developing long lasting relationships with our customers, our community and our staff. We are proud to carry a Superior Five Star Rating from Bauer Financial, in recognition of our strong financial performance and strive to continue to offer the highest standard of financial services to our community. Small entrepreneurial bank with great success and high rankings in the Chicagoland Area. The bank is focused on developing long lasting relationships and serving its community.

First Eagle Bank is committed to an inclusive, equitable and accessible workplace. We are an Equal Opportunity Employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, sexual orientation, gender identity, disability status, protected veteran status, or any other characteristic protected by law.